

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JANUARY 31

23

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on January 31, 2023 at 8:00 a.m. with the following persons:

TRUSTEES: Jim VanDeGrift and Dan Jones (Jonathan Sams was absent)

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Brian Elleman, Brad Edrington, Jeromy Guerra, Austin Parker and Tyler Kinman.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on January 9, 2023 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Major Steve Arrasmith presented the Board with the 2022 annual report from the Warren County Drug Task Force and thanked the board for their support. The Task Force provides regional drug enforcement to all Warren County communities.

Department Reports:

Fire/EMS:

Brian Elleman, Assistant Fire Chief, requested approval to order a new EMS Squad from Horton at a cost of \$381,498.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the purchase of a new EMS Squad from Horton at a cost of \$381,498.00. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-01-16**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman requested approval to renew the contract with Stryker for 4 LifePak 15's annual maintenance for one year. The cost of the renewal will be \$7,556.40 and the administrator was approved to execute the contract. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-01-17**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman requested approval of a proposal from Alt & Witzig for the Geo-Tech survey on Fire Station 31 in the amount of \$5,450.00. The Township Administrator will need to sign the proposal. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the proposal from Alt & Witzig for the Geo-Tech Survey at a cost of \$5,450.00 and to approve the Township Administrator to sign the proposal. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-01-18**. (A copy of the resolution will be included in the minutes.)

Brad Edrington, Administrative Assistant, requested approval to purchase ESO inventory software at a cost of \$1,295.00. This software will track supplies as well as medications and their expiration dates. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the purchase of ESO software at a cost of \$1,295.00. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-01-19**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman requested approval for the LHS ROTC color guard to attend a meeting and present the colors. Assistant Chief Elleman's daughter Grace is a member of the color guard. The Trustees gave their approval.

Assistant Chief Elleman informed the Board that the new Engine 32 is almost done being built. Chief Jameson will need to travel to the manufacturer in Florida to review the vehicle as part of the purchase contract. Kenny Hickey was named as an additional person to review the vehicle. The cost will be paid by E-One who will pay for up to 3 persons. Once approved the Engine will be driven up to Vogelpohl to add on some additional items before being delivered to the Township.

Road and Bridge:

Tammy Boggs, Township Administrator, informed the Board that Mr. Hickey has requested new salt spreaders for 2 trucks. The spreaders will electronically measure and meter out the salt which is expected to produce a significant cost savings. This item was tabled until the next meeting as the Trustees want to discuss further with Mr. Hickey.

Mrs. Boggs requested approval to donate 6 Motorola mobile radios and 2 Motorola portable radios to Warren County. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve donation of the radios to Warren County. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs requested ratification for the purchase of on-spot parts for TOM 61 at a cost of \$576.93 from Zoresco. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the ratified purchase as stated above. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs requested ratification for the purchase of repairs to TOM-61 in the amount of \$2,033.22 to Blust Motor Service Inc. for a broken fan blade and radiator. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the ratified purchase as stated above. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs requested ratification for the purchase of Mushroom Shoe for a snow plow blade in the amount of \$775.00 to Kaffenbarger Truck Equipment. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the ratified purchase as stated above. All present voiced a "YEA" vote and the motion passed.

Mrs. Boggs requested approval to participate in the 2023-2024 Warren County Salt Program. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve participation as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-01-20**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs asked the Trustees for their input on snow plow call outs. The Trustees decided to table the discussion until the next meeting.

Mrs. Boggs asked the Trustees for their input on the Emmons Road Culvert needing repairs. The Trustees decided to table the discussion until the next meeting.

Mrs. Boggs asked the Trustees if they want to list the old zero turn mower on GovDeals. The Trustees decided to keep the 2005 Gravely as a backup.

Administration:

Mrs. Boggs informed the Board that the vote for the Fire Union passed and they will finalize the negotiations and carry out the filings through SERB. Mrs. Boggs looks forward to working with them.

Mrs. Boggs informed the Board that she received a name change Liquor Permit for Rajman LLC DBA Everest Foods for the property at 1032 S State Route 123. The license was previously under Everest Foods LLC DBA Everest Foods. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the liquor permit as stated above. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs requested approval to pay the Warren County Regional Planning 2023 membership fee in the amount of \$2,168.14. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the payment as stated above. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the Board that the Warren County Engineer's Office dinner meeting will be held on March 9, 2023 at 6:00 p.m. at Shaker Run golf course.

Mrs. Boggs informed the Board that she received an Annexation Type 1 request from the City of Lebanon for the Shaw property on the corner of Miller and Route 42. The land is approximately 12.81 acres. The City of Lebanon asked if the Trustees would like them to propose an agreement for the annexation. The Trustees were in favor of having the City propose an agreement.

Mrs. Boggs requested approval to pay Provident Agency Inc. for our volunteer and part time Insurance coverage at a cost of \$4,634.40. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the payment as stated above. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$1,809.89. The purchases are \$13.26 from Winsupply Co, \$199.96 from Utility Pro, \$9.99 from Crash Plan, \$26.99 from Vistaprint, \$729.00 from Active 911, \$123.95 from Sherwin Williams, \$100.00 from TOS CPIM, \$162.84 from Amazon and \$443.90 from Amazon. Mr. VanDeGrift

made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$1809.89. All present voiced a “YEA” vote and the motion was passed with **Resolution 23-01-21**. (A copy of the Resolution is included in the minutes.)

The Trustees had a brief discussion on LOGO designs for the Township.

General Reports:

CORRESPONDENCE:

IN:

- Ohio Division of Liquor Control permit license for Rajman LLC
- Email from the Warren County Convention & Visitors Bureau regarding AED’s
- Email from Warren County Engineer’s Office regarding Mockingbird Lane
- Email from Warren County Engineer’s Office regarding engineer’s dinner
- Email from Dinsmore regarding JEDD meeting
- Letter from Ms. Lynch to Trustees regarding the EMS department
- Email from Ms. Winston regarding building and zoning in the township
- Email from Mr. Niekamp regarding zoning in the township
- Email from Duke regarding street light
- Letter from Warren County Health District regarding 3rd quarter report
- Letter from American Welding & Gas regarding price increase
- Warren County Soil & Water report
- Email from SERB for the 2023 Annual Employer reporting
- Email from Mr. Mazuk regarding snow plowing
- Warren County Commissioners Winter news letter

OUT:

- Email to the Warren County Convention & Visitors Bureau regarding AED’s
- Email to Warren County Engineer’s Office regarding Mockingbird Lane
- Email to Dinsmore regarding JEDD meeting
- Email to Ms. Winston regarding building and zoning in the township
- Email to Mr. Niekamp regarding zoning in the township
- Email to Duke regarding street light
- Letter to Hamilton Township regarding service time for Mr. Hickey
- Letter to City of Lebanon regarding concept plan for Remington PUD
- Letter to City of Monroe regarding JEDD Board member for the township
- Email to Mr. Burns, Otterbein, regarding article
- Email to SERB for the 2023 Annual Employer reporting
- Email to Mr. Mazuk regarding snow plowing

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 34483 through 34541 (copy to follow) and Vouchers 52-2023 through 99-2023.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
1/13/23	1/17/23	23-2023	BUREAU OF WORKERS COMPENSATION	1000-892-0000	\$501.66	EARLY PAYMENT DISCOUNT FOR 2023 POLICY YEAR
					\$501.66	
1/17/23	1/17/23	24-2023	COHEN	2031-892-0000	\$37.60	ROAD DEPT METAL RECYCLED
1/17/23	1/17/23	25-2023	PHIPPS AUTO PARTS	2031-892-0000	\$286.00	ROAD DEPT METAL RECYCLED
					\$323.60	
1/17/23	1/23/23	46-2023	BUSINESS PLANS INC - MY COBRA PLAN	2031-892-0000	\$1,289.42	REIMBURSEMENT FOR PREMIUMS PAID R CHASTEEN - DENTAL/MED/PRINCIPAL AND J NIEHAUS DENTAL
					\$1,289.42	
1/3/23	1/16/23	1-2023	ANTHEM BLUE	2191-299-0000	\$1,176.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/3/23	1/16/23	2-2023	CGS	2191-299-0000	\$2,757.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/4/23	1/16/23	3-2023	HUMANA	2191-299-0000	\$161.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/5/23	1/16/23	4-2023	AARP SUPPLEMENTAL	2191-299-0000	\$101.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/5/23	1/16/23	5-2023	NALCHBP GROUP	2191-299-0000	\$104.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/5/23	1/16/23	6-2023	ANTHEM BLUE	2191-299-0000	\$398.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/5/23	1/16/23	7-2023	UNITED HEALTHCARE	2191-299-0000	\$592.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/5/23	1/16/23	8-2023	AETNA	2191-299-0000	\$1,403.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/5/23	1/16/23	9-2023	UNITED HEALTHCARE	2191-299-0000	\$1,408.29	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/6/23	1/16/23	10-2023	BANKERS LIFE	2191-299-0000	\$98.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/6/23	1/16/23	11-2023	STATE OF OHIO MEDICAID	2191-299-0000	\$183.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/6/23	1/16/23	12-2023	CGS	2191-299-0000	\$400.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/6/23	1/16/23	13-2023	HNB-ECHO	2191-299-0000	\$560.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/6/23	1/16/23	14-2023	AETNA BETTER HEALTH	2191-299-0000	\$523.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/9/23	1/16/23	15-2023	UNITED HEALTHCARE	2191-299-0000	\$1,200.69	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/9/23	1/16/23	16-2023	ANTHEM BLUE	2191-299-0000	\$1,305.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/3/23	1/17/23	17-2023	SEDGWICK MANAGED CARE OHIO	2191-299-0000	\$765.03	LIFE SQUAD SERVICES

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
1/4/23	1/17/23	19-2023	CUSTOM DESIGN BENEFITS	2191-299-0000	\$462.26	LIFE SQUAD SERVICES
1/5/23	1/17/23	19-2023	BLUE CROSS BLUE SHIELD OF ILLINOIS	2191-299-0000	\$72.52	LIFE SQUAD SERVICES
1/9/23	1/17/23	20-2023	3-HAB	2191-299-0000	\$612.46	LIFE SQUAD SERVICES
1/10/23	1/17/23	21-2023	SEDGWICK MANAGED CARE OHIO	2191-299-0000	\$739.43	LIFE SQUAD SERVICES
1/10/23	1/17/23	22-2023	BLUE CROSS AND BLUE SHIELD OF MICHIGAN	2191-299-0000	\$101.43	LIFE SQUAD SERVICES
1/17/23	1/17/23	26-2023	TRICARE PAYMENT	2191-299-0000	\$290.00	LIFE SQUAD SERVICES
1/10/23	1/18/23	27-2023	HWHO	2191-299-0000	\$137.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/10/23	1/18/23	28-2023	HNB-ECHO	2191-299-0000	\$138.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/10/23	1/18/23	29-2023	CGS	2191-299-0000	\$391.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/10/23	1/18/23	30-2023	AETNA	2191-299-0000	\$435.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/10/23	1/18/23	31-2023	HUMANA	2191-299-0000	\$913.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/11/23	1/18/23	32-2023	UNITED HEALTHCARE	2191-299-0000	\$250.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/12/23	1/18/23	33-2023	HNB-ECHO	2191-299-0000	\$398.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/12/23	1/18/23	34-2023	AARP SUPPLEMENTAL	2191-299-0000	\$416.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/12/23	1/18/23	35-2023	UNITED HEALTHCARE	2191-299-0000	\$421.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/12/23	1/18/23	36-2023	AETNA	2191-299-0000	\$484.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/12/23	1/18/23	37-2023	UNITED HEALTHCARE	2191-299-0000	\$1,293.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/12/23	1/18/23	38-2023	CGS	2191-299-0000	\$3,515.29	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/13/23	1/18/23	39-2023	HNB-ECHO	2191-299-0000	\$134.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/13/23	1/18/23	40-2023	AARP SUPPLEMENTAL	2191-299-0000	\$238.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/13/23	1/18/23	41-2023	ANTHEM BLUE	2191-299-0000	\$405.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/13/23	1/18/23	42-2023	CGS	2191-299-0000	\$418.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/17/23	1/18/23	43-2023	UNITED HEALTHCARE	2191-299-0000	\$230.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/17/23	1/18/23	44-2023	ANTHEM BLUE	2191-299-0000	\$1,902.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/17/23	1/18/23	45-2023	CGS	2191-299-0000	\$4,598.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/18/23	1/30/23	47-2023	HBPIIL	2191-299-0000	\$167.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/18/23	1/30/23	48-2023	HNB-ECHO	2191-299-0000	\$184.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/18/23	1/30/23	49-2023	ANTHEM BLUE	2191-299-0000	\$377.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/18/23	1/30/23	50-2023	HUMANA	2191-299-0000	\$655.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/18/23	1/30/23	51-2023	HWHO	2191-299-0000	\$730.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/18/23	1/30/23	52-2023	AETNA	2191-299-0000	\$1,044.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/19/23	1/30/23	53-2023	HUMANA	2191-299-0000	\$284.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/19/23	1/30/23	54-2023	AARP SUPPLEMENTAL	2191-299-0000	\$538.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/19/23	1/30/23	55-2023	UNITED HEALTHCARE	2191-299-0000	\$759.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/19/23	1/30/23	56-2023	UNITED HEALTHCARE	2191-299-0000	\$811.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/20/23	1/30/23	57-2023	ANTHEM BLUE	2191-299-0000	\$93.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/20/23	1/30/23	58-2023	CGS	2191-299-0000	\$343.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/20/23	1/30/23	59-2023	HNB-ECHO	2191-299-0000	\$448.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/20/23	1/30/23	60-2023	STATE OF OHIO MEDICAID	2191-299-0000	\$588.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/23/23	1/30/23	61-2023	ANTHEM BLUE	2191-299-0000	\$106.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/23/23	1/30/23	62-2023	UHC COMMUNITY	2191-299-0000	\$188.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/23/23	1/30/23	63-2023	MEDICAL MUTUAL	2191-299-0000	\$211.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/23/23	1/30/23	64-2023	HUMANA	2191-299-0000	\$819.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/23/23	1/30/23	65-2023	ANTHEM BLUE	2191-299-0000	\$1,146.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/23/23	1/30/23	66-2023	CGS	2191-299-0000	\$1,453.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/24/23	1/30/23	67-2023	HUMANA	2191-299-0000	\$118.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/24/23	1/30/23	68-2023	HWHO	2191-299-0000	\$206.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/24/23	1/30/23	69-2023	CGS	2191-299-0000	\$388.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/24/23	1/30/23	70-2023	HWHO	2191-299-0000	\$403.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/25/23	1/30/23	71-2023	AETNA	2191-299-0000	\$405.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/25/23	1/30/23	72-2023	ANTHEM BLUE	2191-299-0000	\$785.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/25/23	1/30/23	73-2023	UNITED HEALTHCARE	2191-299-0000	\$1,531.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/26/23	1/30/23	74-2023	AARP SUPPLEMENTAL	2191-299-0000	\$102.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/26/23	1/30/23	75-2023	CGS	2191-299-0000	\$123.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/26/23	1/30/23	76-2023	HUMANA	2191-299-0000	\$376.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/26/23	1/30/23	77-2023	UMR	2191-299-0000	\$1,429.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/27/23	1/30/23	78-2023	HNB-ECHO	2191-299-0000	\$337.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/27/23	1/30/23	79-2023	HNB-ECHO	2191-299-0000	\$438.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/27/23	1/30/23	80-2023	CIGNA	2191-299-0000	\$664.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/23/23	1/30/23	92-2023	AMERICAN REPUBLIC INSURANCE COMPANY	2191-299-0000	\$99.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$50,506.06	
1/27/23	1/30/23	81-2023	CITY OF MONROE	1000-591-0008	\$28,962.37	4TH QTR 2022 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
					\$28,962.37	
1/23/23	1/30/23	82-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,865.25	NEW \$5 PERMISSIVE AUTO DECEMBER 2022 (DIRECT DEPOSIT)
1/23/23	1/30/23	83-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,100.37	OLD \$5 PERMISSIVE AUTO DECEMBER 2022 (DIRECT DEPOSIT)
1/23/23	1/30/23	84-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$1,950.73	MOTOR VEHICLE LICENSE TAX DECEMBER 2022 (DIRECT DEPOSIT)
1/17/23	1/30/23	85-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOV'T HB 62 JANUARY 2023 (DIRECT DEPOSIT)
1/17/23	1/30/23	86-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$7,079.10	LOCAL GOV'T JANUARY 2023 (DIRECT DEPOSIT)
1/17/23	1/30/23	87-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$1,944.04	CENTS PER GALLON JANUARY 2023 (DIRECT DEPOSIT)
1/17/23	1/30/23	88-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$18,179.52	GAS EXCISE TAX JANUARY 2023 (DIRECT DEPOSIT)
					\$40,993.96	
1/19/23	1/30/23	89-2023	WILMINGTON TRUST NATIONAL OPIOIDS SETTLE	2903-892-0000	\$731.44	ONE OHIO 2022 OPIOID SETTLEMENT
1/19/23	1/30/23	90-2023	WILMINGTON TRUST NATIONAL OPIOIDS SETTLE	2903-892-0000	\$647.84	ONE OHIO 2022 OPIOID SETTLEMENT
					\$1,379.28	
1/19/23	1/30/23	91-2023	WESTSIDE CHURCH OF CHRIST	1000-892-0000	\$1,200.00	2023 LEASE ON FOLEY LAND
					\$1,200.00	
1/27/23	1/30/23	93-2023	COMMUNITY AUTHORITY OF UNION VILLAGE	1000-892-0016	\$15,000.00	2023 FISCAL BUDGETARY SERVICE PAYMENT
					\$15,000.00	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss Personnel matters for the mechanic position pursuant to ORC 121.22 (G) (1) at 9:07 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Jones “YEA” and Mr. VanDeGrift “YEA” the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Jones “YEA” and Mr. VanDeGrift “YEA” the Board returned to regular session at 9:21 a.m.

Mr. VanDeGrift made a motion, seconded by Mr. Jones to adopt a new job description for the Mechanic position within the Maintenance Department effective January 31, 2023. All present voiced a “YEA” vote and the motion was passed with **Resolution 23-01-22**. (A copy of the resolution will be included in the minutes.)

Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve posting for the Mechanic position with an updated pay range of \$23.00 - \$28.00. All present voiced a "YEA" vote and the motion was passed.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for February 13, 2023 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 23-01-16
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the EMS department has a need to purchase a new EMS squad; and

WHEREAS, the cost of the new EMS squad will be \$381,498.00 from Horton and the source of the funds will be the EMS/Fire Fund 2193 (2193-760-740-0000 Machinery, Equipment and Furniture and 2193-930-930-0000 - Contingencies); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the new EMS squad from Horton at the cost of \$381,498.00.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 31st day of January, 2023

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-01-17
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the EMS department has a contract renewal for the four (4) LifePak 15's annual maintenance for one (1) year with Stryker; and

WHEREAS, the cost of the renewal will be \$7,556.40 for the one (1) year maintenance contract; and

WHEREAS, the source of the funds for LifePak 15s contract renewal will be the EMS Fund (2191-230-360-0000 Contract Services).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve contract renewal for the LifePak 15s at the cost of \$7,556.40 and authorize the township administrator to sign the renewal.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 31st day of January, 2023

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-01-18
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS, ADMINISTRATOR
TO SIGN PROPOSAL WITH ALT & WITZIG ENGINEERING, INC.
FOR GEO-TECH SURVEY SERVICES
FOR FIRE STATION 31 RENOVATIONS**

WHEREAS, the Turtlecreek Township Board of Trustees have received a proposal for the Geo-Tech survey services for Fire Station 31 renovations from Alt & Witzig Engineering, Inc.; and

WHEREAS, the Turtlecreek Township Board of Trustees have accepted the proposal from Alt & Witzig Engineering, Inc. for their services on Fire Station 31 renovations in the amount of \$5,450.00 and authorize Tammy Boggs, Administrator to sign the proposal; and

THEREFORE, by motion of Mr. Jones and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day January, 2023

Signed: _____ " YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 23-01-19
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the EMS department has a need to purchase inventory software from ESO and

WHEREAS, the cost of the ESO inventory software will be \$1,295.00 annually; and

WHEREAS, the source of the funds for ESO inventory software will be the EMS Fund (2191-230-360-0000 Contract Services).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the ESO inventory software in the amount of \$1,295.00.

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 23-01-21

Date of Resolution: January 31, 2023

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

